

**Citizen Complaint/Inquiry Form  
Papillion Police Department  
1000 East First Street  
Papillion, Nebraska 68046  
402-597-2035**

**Dear Citizen:**

As part of our commitment to excellence in providing law enforcement services, our organization has adopted a uniform Citizen Complaint/Inquiry Form to make us aware of any complaints citizens may have with our services and/or complaints against our employees.

A "complaint" is defined as an act of expressed dissatisfaction which relates to department operations, policies, and procedures, or an employee's personal conduct or unlawful acts. A disagreement simply over the validity of a traffic or parking citation, is not grounds for the initiation of a personnel complaint. Those are matters for adjudication by the proper court system.

Please fill out this form entirely, and deliver or mail the form to the address listed above or fax it to 1-402-592-9810, Attention: Internal Affairs. A representative of our organization will contact you should further information be needed.

**Christiaan E. Whitted  
Chief of Police**

**Complaint Information**

Please fill in your name and all information completely so that we may contact you.

(#1) Complainant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone # (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cellular) \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Race: \_\_\_\_\_ Sex: \_\_\_\_\_

(#2) Complainant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone # (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cellular) \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Race: \_\_\_\_\_ Sex: \_\_\_\_\_

**Nature of Complaint**

**Please check the appropriate box.**

**The employee/officer was:**

**On Duty  Off Duty  Performing Law Enforcement Services  Personal Conduct**

(Over)

**Further information concerning nature of this complaint:**

The name(s) of the employee(s)/officer(s) involved is/are: \_\_\_\_\_

Please list the location where the activity which led to this complaint occurred: \_\_\_\_\_

Please list the date and time that this incident occurred: \_\_\_\_\_

Please provide us a written summary of what your dissatisfaction/allegations are:

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**(You may attach separate pages if needed)**

I understand that all information given to the Papillion Police Department is true to the best of my knowledge. Any omissions, falsehoods, or untrue allegations may subject me to criminal and/or civil prosecution.

\_\_\_\_\_  
Signature of Complainant #1

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Complainant #2

\_\_\_\_\_  
Date

**Office Use Only:**

Related Incident or Citation Number \_\_\_\_\_

Court Date pending \_\_\_\_ \ \_\_\_\_ \ \_\_\_\_

Receipt:  Phone  Letter  Fax  Person  Email

Name of Officer taking Complaint \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_