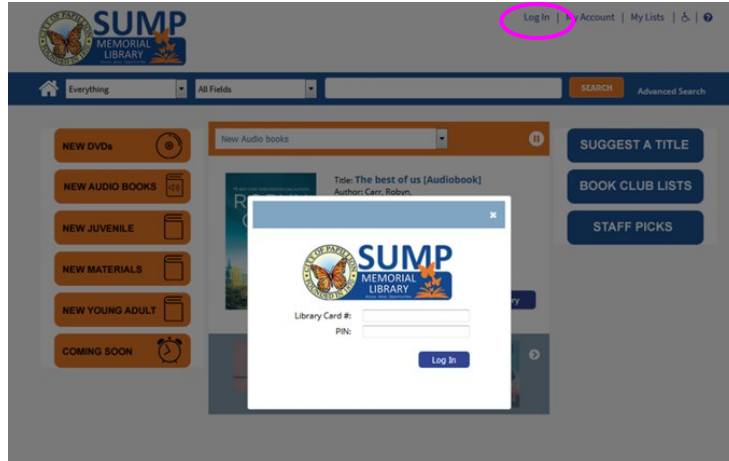
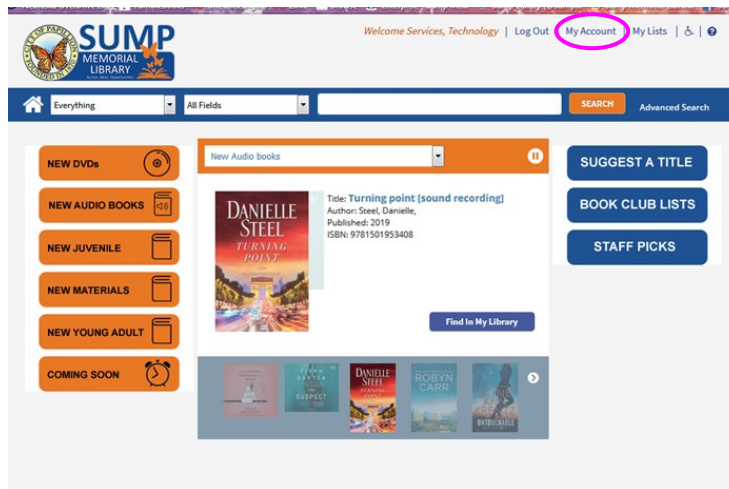


Suspending your Holds through your Library Account

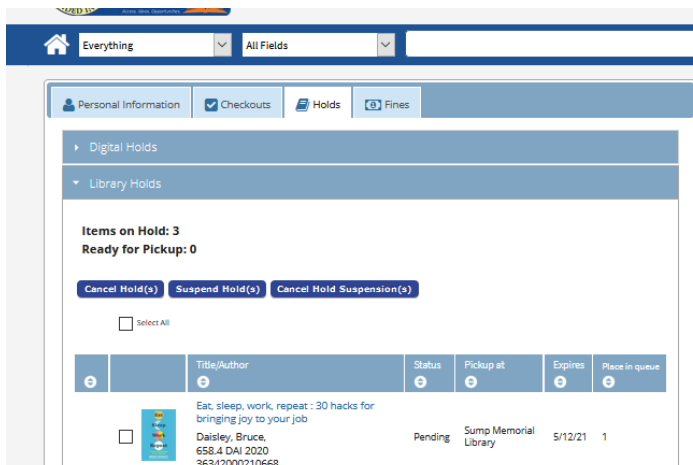
1. Visit our catalog page, https://onec.ent.sirsi.net/client/en_US/pap/, and log in by pressing the “Log In” button in the top right hand side of the webpage. You will need your library card number and your PIN to log in to your account. If you do not remember your PIN, contact the library at (402)597-2040.



2. Once you are logged into your account, select “My Account” in the top right hand corner.



3. Under the tab “Holds”, click on “Library Holds” to open its drop down menu. You cannot suspend “Digital Holds” from the catalog. You must suspend them from their respective apps.



4. Select the books you want to suspend by **clicking the check box to the left of the book**. Then click the button at the bottom, **“Suspend Hold(s)”**. A **box** will appear for you to put the dates you would like the suspension to encompass. Click **“Suspend”** in the box to save your suspension.



5. You should get a **message** that the suspension was saved. To the left of the suspended book there should now be a **little calendar**. If the suspension starts on the on the current day, it should say **“Suspended”** to the right of the book under the **“Status”** column. If the suspension is for a future date, it will still say **“Pending”**.

