Papillion Building Department
122 East Third Street
Papillion NE 68046
Phone: 402-597-2072
www.papillion.org

Papillion Police Department
1000 E 1st Street
Papillion NE 68046
Phone: 402-597-2035
Fax: 402-592-9810
www.papillion.org

EMERGENCY BUSINESS CONTACT INFORMATION

This form must be returned prior to issuance of the Certificate of Occupancy

☐ New Business ☐ Updated Information ☐ Other (describe) _____

Today's Date: _____ Email Address: _____

What does your Business do? (retail, business, food/ drink, etc) _____

Business Name: _____ Business Hours: _____

Street Address: _____ Business Phone: _____

PLEASE PRINT CLEARLY (Contact the City with updates)

Owner/ Manager: _____
(Name) (Home Phone) (Mobile Phone)

1ST Contact: _____
(Name) (Home Phone) (Mobile Phone)

2ND Contact: _____
(Name) (Home Phone) (Mobile Phone)

3RD Contact: _____
(Name) (Home Phone) (Mobile Phone)

Loss Prevention Office: _____ Phone: _____

Alarm Monitor Company (?): _____ Phone: _____

Occupants After Hours (?): _____ Phone: _____

LOCATION OF: (Provide accurate information)
Toxic Chemicals/ Explosives: _____

Roof Access Point: _____ Knox Box: _____

Electrical Panel: _____ Exterior Gas Meter: _____

Fire Sprinkler Shut Off Valves: _____

Remarks/ Additional Information: _____

_____

OFFICIAL USE ONLY
Received by Building Department: _____ Date: _____

Sent to Distribution List: _____ Date: _____

Received by Police Department: _____ Date: _____ DISTRICT: 202 212 242 252
Fax to SARPY COUNTY E-911 COMMUNICATIONS @ 402-592-9810

SARPY 911 USE ONLY
ENTERED IN CAD BY: _____ Date: _____