

**Minutes of the Papillion Public Library Board of Advisors**  
**Monday, September 26, 2022**

**The Board of Advisors of Papillion Public Library met in an open and public session at  
Sump Memorial Library on September 26, 2022, at 4:31 pm**

- A. Call to order: The meeting was called to order by Library Board Vice Chairperson Melissa Panko at 4:31 pm.
1. Roll call:  
Present were Board Members Peggy Montgomery, Melissa Panko, Stephanie Albers and Doug Rodgers. Also present were Library Director Matt Kovar, Youth Services Manager Kelly Warehime, and Library Secretary Joey Sears. Absent: Erin Jones.
  2. Affidavit of Publication in the Sarpy County Guide & News: Notice of the meeting was given to the Sarpy County Guide & News, the designated method of giving notice.
  3. Public announcement that a current copy of the Open Meetings Act is posted in the meeting room.
- B. Meeting Approval Items
1. Approval of Agenda: Motion to approve the agenda: Panko; Second: Albers. Roll Vote: Jones: absent, Albers: yes, Montgomery: yes, Panko: yes, Rodgers: yes. Motion carried.
  2. Approval of the Minutes of the September 26, 2022 Board Meeting: Motion: Montgomery; Second: Rodgers. Roll Vote: Jones: absent, Albers: yes, Montgomery: yes, Panko: yes, Rodgers: yes. Motion carried.
- C. Library Director's Report
1. Correspondence and Communications: none
  2. Financial Report: The library did well using funding and is ending year in a good spot. Discussed coding funds to different lines if money is needed for a different line item. We can't move funding but can code it to a different line. Discussed spending any remaining money, and most is spent on books. A note for upcoming financial strategy - gas prices are projected to rise 30% this winter.
  3. Library Board Report:
    - a. Statistics looks empty but we're working on upcoming events. Strong month again in August for circulation.
    - b. The library has a good number of events coming up. TeenTober will highlight teen programming in the library. Firefighter storytime was a hit last time, and hopefully will be again. Toddler trick or treat will be on Halloween. Kelly has spoken with downtown businesses about it. Adult program spooky trivia will be at the Landing at the 20<sup>th</sup>.
    - c. Kelly has been meeting with a variety of community leaders to present the services we offer. The Fall Festival is this Saturday at the Landing. Focusing on outreach for homebound services was discussed, and how to coordinate with caregivers or homebound patrons is being actively worked on. The recently added telescope can now be rented by patrons. Making modifications to the classroom behind library at Landing was discussed, and it will be used to confirm patrons know how to use equipment.

- d. Kelly and Sarah went to a seminar, and staff is going to in-person training.
  - e. Budget was approved and no changes were made.
- D. Agenda Items
- 1. Old Business:
    - a. Policy Reviews – None.
  - 2. New Business:
    - a. 2022 Library Board meeting dates\* November 14<sup>th</sup> new date and December 12<sup>th</sup> new dates. Motion to approve: Jones; Second: Rodgers; Roll Vote: Jones: absent, Montgomery: yes, Panko: yes, Rodgers: yes. Motion carried.
    - b. Election of Officers – Panko: Chair. Rodgers: Vice-Chair. Jones: Secretary. Motion to approve: Panko; Second: Albers; Roll Vote: Panko: yes, Rodgers: yes, Montgomery: yes, Albers: yes, Jones: absent. Motion carried.
- E. Administrative Reports
- 1. Committee Reports: None.
  - 2. Comments from Library Board: The Dolly Parton Imagination Library was discussed and how it could potentially be incorporated into the library. It was determined that it would be costly for patrons to have to pay once a month for the subscription service it entails. Discussed creating a 1,000 Books Read challenge, where families would receive a free book when their child reads 1,000 books. However, this could lead to more people signing up than the library could handle.
  - 3. Comments from the Friends of the Library/Library Foundation: None.
  - 4. Comments from the City: None.
- F. Closed Session: Litigation, Personnel Matter, and Negotiations (if applicable): None.
- G. Adjournment: Panko motioned to adjourn the meeting at 5:32pm. Second: Rodgers. Roll Vote: Jones: absent, Albers: yes, Montgomery: yes, Panko: yes, Rodgers: yes. Motion carried.
- Meeting adjourned at 5:32 pm.

The next meeting will be October 24, 2022 at 4:30pm.