

Minutes of the Papillion Public Library Board of Advisors
Monday, April 25, 2022

The Board of Advisors of Papillion Public Library met in an open and public session at Sump Memorial Library on April 25, 2022 at 4:30 pm

- A. Call to order: The meeting was called to order by Library Board Vice Chairperson Melissa Panko at 4:30 pm.
1. Roll call:
Present were Board Members Erin Jones, Peggy Montgomery, Melissa Panko, and Doug Rodgers. Also present were Library Director Matt Kovar, Assistant Library Director Lacey Partlow, Public Services Manager MaLinda McEntire, Youth Services Manager Kelly Warehime, Library Secretary Rachel Buckwalter, and Friends of the Library President Marge Caron. Absent: Steve Kryger.
 2. Affidavit of Publication in the Sarpy County Guide & News: Notice of the meeting was given to the Sarpy County Guide & News, the designated method of giving notice.
 3. Public announcement that a current copy of the Open Meetings Act is posted in the meeting room.
- B. Meeting Approval Items
1. Approval of Agenda: Motion to approve the agenda: Jones; Second: Rodgers. Roll Vote: Jones: yes, Kryger: absent, Montgomery: yes, Panko: yes, Rodgers: yes. Motion carried.
 2. Approval of the Minutes of the March 28, 2022 Board Meeting: Motion: Rodgers; Second: Jones. Roll Vote: Jones: yes, Kryger: absent, Montgomery: yes, Panko: yes, Rodgers: yes. Motion carried.
- C. Library Director's Report
1. Correspondence and Communications: None.
 2. Financial Report: The current financial report as of March 31, 2022 was included in the meeting packet. Discussion follow on the budget amendment and revenue lines.
 3. Library Board Report: A new category has been added on statistics to reflect State and IMLS reporting for self-directed programs.
 - a. Through a partnership with the Recreation Department and Eagle Art and Photography, a summer coloring book consisting of coloring pages drawn by local kids will be available on May 21.
 - b. The library was the recipient of a \$10,000 Meta (Facebook) grant to purchase a dynamic floor system for Sump. The floor system and the new large format printer for the Digital Library were discussed.
 - c. Discussion followed on the Summer Reading Program including the kickoff event on May 21st.
- D. Agenda Items
1. Old Business:
 - a. Policy Reviews: Discussion included the amendments to the Unattended Child Policy, liability in a public place, and reinstating a Code of Ethics Policy.

(1) Approval of the Unattended Child Policy: Motion to approve the Unattended Child Policy: Jones; Second: Montgomery. Roll Vote: Jones: yes, Kryger: absent, Montgomery: yes, Panko: yes, Rodgers: yes. Motion carried.

(2) Approval of the Code of Ethics Policy: Motion to approve the Code of Ethics Policy: Rodgers; Second: Jones. Roll Vote: Jones: yes, Kryger: absent, Montgomery: yes, Panko: yes, Rodgers: yes. Motion carried.

- b. Library Board Continuing Education: Discussion included continuing hours left.
- 2. New Business: Library Overdue Fees Discussion
 - a. A packet with more information was provided to Library Board members.
 - b. Discussion followed on removing overdue fines including auto renewal and the motivation to return materials,
 - c. Library Overdue Fees will be included as an action item for the May 23 meeting.
- E. Administrative Reports
 - 1. Committee Reports: None.
 - 2. Comments from Library Board: None.
 - 3. Comments from the Friends of the Library/Library Foundation: The Friends of the Library will meet to discuss the Bookstore hours. Discussion followed about donations.
 - 4. Comments from the City: None.
- F. Closed Session: Litigation, Personnel Matter, and Negotiations (if applicable): None.
- G. Adjournment: Jones motioned to adjourn the meeting at 5:40 pm. Second: Rodgers. Roll Vote: Jones: yes, Kryger: absent, Montgomery: yes, Panko: yes, Rodgers: yes. Motion carried. Meeting adjourned at 5:40 pm.

The next meeting will be May 23, 2022, at 4:30 pm.